

WONDER WORLD

1359 Morris Ave, Union, NJ 07083
Tel: (908) 687-2452 · Fax: (908) 687-8507

TERMS OF ENROLLMENT

Health, Registration Forms & Important Documentation

Each child must have a Universal Health Record, Immunization Record, Food Eligibility Appl. and Enrollment Forms completed and returned to school prior to starting date. All documentation, such as proof of residence, email addresses and contact numbers must be kept on file and updated at all times.

Clothing and Blankets, & Lunch

An extra set of clothing labeled with child's name must be in their cubby at all times. We ask that children wear comfortable play clothes and sneakers to school. Please try to avoid belts and straps on clothes (such as overalls). It makes going to the bathroom & potty training easier. **All children must have a small pillow, blanket & crib sheet with their name on it.** * All bedding **MUST** be taken home and washed every weekend.*

Lunch

Wonder World contracts with the CACFP. All food is to be provided by the center. Absolutely no outside food is allowed during meal times. (Breakfast, Lunch and pm Snack)

Toys

We are not responsible for any lost articles and ask that children do not bring toys to school unless it is a special "show & tell" day. Please cooperate with this rule.

Illness

It is very important that your child is kept home when sick. Any child sent to school with a fever or other signs of illness will be sent home immediately. They must be 24 hours fever free without medication in order to return to school. After 2 days a Doctor's note is required. Please call the school before 8:30 am when the child is sick or has been exposed to any contagious disease while home.

Inclement Weather

School closing due to inclement weather will be left on the Center's voicemail. We will follow the Elizabeth Board of Education, therefore if Elizabeth Schools are closed, so is *Wonder World*.

Fees and Payment Schedules

There is a \$75.00 Registration Fee for enrolling your child. Monthly Tuition must be paid on or before the first of the month. If payment is late there will be late fees attached. There is a 2 week security deposit to be paid at time of enrollment with the first month's tuition. In order to receive your security deposit back, you must give a minimum of 2 weeks written notice in advance informing *Wonder World* you will be withdrawing your child. Anyone falling behind in tuition payments will be asked to take their child out of school until payment is brought up to date. **Four times a year there is a five week month.** Signs will be posted and you must be sure to include the 5th week with your payment. There will be no tuition deductions if your child is sick or absent from school or for school closings due to inclement weather, school holidays, including Christmas Break, Easter Break and illness. **We will not make any exceptions to this rule.**

Parent Participation & Current Events Board

Parents are encouraged to participate in our program. We welcome volunteers to read to the children and help on special occasions. Please be sure to check our bulletin boards weekly. All current events and information to parents will be posted there.

Arrival and Departure

Wonder World opens at 7:00am and closes at 5:30pm. We are not responsible for any children before 7:00 am, so please do not leave your child at school before that time. Anyone arriving after 5:30pm must pay a \$ 10.00 late fee which will increase an additional \$10.00 every 15 minutes. *Wonder World* will not let any unauthorized person pick your child up. If someone new must pick your child up, you must call us in advance and that person must be listed on the enrollment form. They must provide proper identification.

Please be sure to keep this information at home where you may refer to it throughout the year.