

# WONDER WORLD

1359 Morris Ave, Union, NJ 07083  
Tel: (908) 687-2452 · Fax: (908) 687-8507

## PARENT – SCHOOL AGREEMENT

1. In order to secure your child's enrollment, you must:
  - a. Complete and sign the Application and Parent – School Agreement Form.
  - b. Complete and return an up to date "Universal Child Health Record" and "Immunization Record".
  - c. All documentation including, proof of residency, emergency contact information, email address and phone numbers must be correct and updated with the center when necessary.
2. The program your child will attend and the appropriate Tuition Fee if applicable is:  
Session \_\_\_\_\_ Tuition \_\_\_\_\_ Wraparound Fees \_\_\_\_\_
3. Tuition and fees for all programs are based on a yearly contract and subject to increase every September. All Tuition and fees are due on the 1<sup>st</sup> of each month in advance. In order to maintain the quality of our program and your child's participation in it, all fees must be made on time. Any payments received after 5:30 pm on the 1<sup>st</sup> of each month (unless already agreed upon in contract) are subject to a \$30.00 late charge. If payment is more than 3 days late, an additional \$25.00 late charge will be assessed. Balances past due over 30 days will be 10% per month.
4. Any tuition payments made by check or money order should be made payable to "Wonder World". All payments are to be given to the Director or labeled and put in the safe.
5. There will be no refund or credit given if your child must be absent from school due to illness, school closings, or vacations.
6. Children must maintain their attendance in order to keep their spot. If your child is absent 3 consecutive days due to illness, they must have a doctor's note in order to return to school. If your child is absent for 10 consecutive days, they will be dropped from the program. There will be **no** refunds. Any balance of tuition and Security deposit will be forfeited.
7. Children are accepted for enrollment for a full year. We recognize that special circumstances may occur which necessitate the withdrawal of a child before the end of the year. In this event, it is the parents' responsibility to notify the Director a minimum of 14 days before the child is to be withdrawn in writing. Fees are to be paid through the end of the last week during which the child attends Wonder World. Failure to do so will result in the loss of any deposits or remaining tuition.
8. Children participating in the Child Care program may arrive between 7:00 am & 10:00 am and must be picked up no later than 5:30 pm. After 5:30 pm the late fee is \$10.00 and will increase every 15 minutes that you are late. There are no pickups between 12:00 pm and 1:45 pm (Rest Time). Unless otherwise agreed upon. Our children need their rest. If you need to pick up your child during that time please call in advance.
9. Wonder World hopes to be a full scale community learning center, and as such needs and encourages parent input, support and participation, as well as cooperation.

**Your signature below indicates that you have read and understood the agreement and that you are willing to abide by the terms thereof.**

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Parent/Guardian Signature

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Date

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Director Signature